

# SCRIPPS HOWARD

## FUND

### **Frequently Asked Questions**

The Scripps Howard Fund is seeking to support innovative and creative experiential learning efforts designed to teach journalism at community colleges and regional branch colleges.

Community colleges and regional branch colleges can apply for a one-time grant of up to \$15,000 to create, expand or improve their experiential journalism programs. These grants should have a specific focus on serving under-represented students and providing innovative experiential learning. The deadline to apply is April 30, 2025. Grant recipients will be selected and funds disbursed in June.

Programs aimed at high school students and internship programs are not eligible for these grants.

### **How can I apply?**

Applications are available [here](#). You will have to make an account through our grant-making software.

### **How do I get help if I am having technical issues with the application?**

Any technical issues, please contact Patrick Points at [ppoints@ignitephilanthropy.com](mailto:ppoints@ignitephilanthropy.com) or 513-401-8488.

### **When is the deadline?**

The deadline is April 30.

### **What is the purpose of the grant?**

The purpose of these grants is to use experiential learning to:

- Help grow journalism education programs at community colleges and regional branch colleges.
- Support journalism students from community colleges and regional branch colleges to help them gain valuable experiential learning and/or mentorship.
- Share best practices and learnings about experiential journalism programs at community colleges and regional branch colleges.

Proposals may address any of these purposes or a combination of them. Grants could begin a new program or enhance a project that extends a successful existing program. Special consideration will be given to any proposals that use students to help fill the gaps of news coverage in a news desert.

### **Who is eligible?**

Community colleges and regional branch colleges based in the United States are eligible to apply. If you have questions about whether your institution is eligible, please contact Mike Canan at [mike.canan@scripps.com](mailto:mike.canan@scripps.com).

### **Are internship programs eligible?**

Internship programs are not eligible.

### **Can I partner with another organization?**

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Yes, partnerships are welcomed.

### **Can existing programs qualify for this grant?**

Existing programs can qualify for this grant – if the program can clearly demonstrate how the grant dollars would be used to expand.

### **How long do I have to use the grant dollars?**

The initial budget proposal can outline the way the funds are used. The hope would be that grant dollars will be used in the 2025-2026 academic year. However, if there is a compelling reason to delay using the funds, that can be outlined in the application and proposed budget. The final grant period would be spelled out in the grant agreement. If after the initial budget, funds are not spent in the year the grantee could request an amendment to the grant agreement to extend the grant period. The Scripps Howard Fund is not obligated to extend the timeframe in which the dollars can be used beyond what is spelled out in the grant agreement.

### **Will there be additional grant opportunities from the Scripps Howard Fund this year?**

We do not anticipate any additional grant opportunities or open applications in 2025.

### **Are indirect costs allowed?**

Indirect costs are not eligible for grant funding.

### **Are there any expenses the grant cannot be used for?**

Indirect costs are not eligible for grant funding. Expenses that support building the program such as salary and technology are acceptable.

### **Is this grant renewable?**

No.

### **Does the proposed program have to be academic? Can it be a reporting project?**

It can be either. There is room for creativity and innovation. The winning applicants will involve experiential learning for college students.

### **What is in the application?**

You are required to provide information about program participants, program activities, program staffing and structure, goals and measures and the program's budget. The full application is available [here](#).

### **How will applications be judged/considered?**

A review committee led by the Scripps Howard Fund will evaluate proposals using a rubric. The rubric will follow the application questions. There is no preference on the rank of the program leader and programs of all sizes will be considered.

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### **What should my budget look like?**

Your budget should make it clear what the grant dollars will be used for. Budget documents that only provide an overall project budget with this grant listed as a revenue source will not be successful.

### **What should I expect if my proposal is successful?**

The Scripps Howard Fund values mutually trusting relationships with our grantees. In addition to funding, the Scripps Howard Fund will help promote the program.

The winning college will be required to:

- Implement the program no later than the 2025-26 academic year.
- Submit a report on activities, successes, challenges and learnings after the grant period.
- Identify and provide success measures.

### **When will recipients be selected?**

Finalists will be selected by June 15.