

## **Scripps Howard Fund Hispanic & Latino Internship Program Grant**

### **Frequently Asked Questions**

The Scripps Howard Fund is expanding its support of Hispanic and Latino journalists by establishing a new internship program.

The Scripps Howard Fund will provide one to two grants of up to \$40,000 for new journalism internship programs aimed at increasing the number of Hispanic and Latino journalists working in specific regions where they are underrepresented in newsrooms.

#### **How can I apply?**

Applications are available [here](#). You must make an account through our grant-making software.

#### **How do I get help if I am having technical issues with the application?**

Any technical issues, please contact Patrick Points at [ppoints@ignitephilanthropy.com](mailto:ppoints@ignitephilanthropy.com) or 513-401-8488

#### **When is the deadline?**

The deadline is August 1.

#### **What is the purpose of the grant?**

The purpose of the grant is to support and increase the number of Hispanic and Latino journalists working in regions where they are underrepresented in newsrooms.

#### **Who is eligible?**

Nonprofit organizations and individuals or groups willing to partner with a 5013c to serve as a fiscal sponsor.

#### **Can I partner with another organization?**

Yes. We encourage collaboration between like-minded individuals/organizations to ensure that the interns get the most complete experience possible.

#### **Can existing programs qualify for this grant?**

Yes. But existing programs must clearly show how the grant will allow the program to grow and/or serve more journalists who are students or recent college graduates.

#### **Can this grant be used to cover indirect costs?**

No. But it can be used to cover startup costs, such as creating a website, marketing materials, research and other expenses, in addition to funding internships for, at least, one to two students.

#### **How long do I have to use the grant dollars?**

The initial budget proposal can outline the way the funds are used. The hope would be that grant dollars will be used no later than the 2025-2026 academic year.

**Is this grant renewable?** Yes.

**Is there a requirement for the education level of students impacted by the program?**

Students are expected to be high school graduates, enrolled in college-level courses or within 12 months of having graduated from college.

**Should the interns be paid during their internship?**

Yes. We expect interns to be paid *at least* \$15/hour. Some locations may require a higher minimum wage.

**What is in the application?**

You are required to provide information about program participants, program activities, program staffing and structure, goals and measures and the program's budget.

**How will applications be judged/considered?**

A review committee led by the Scripps Howard Fund will evaluate proposals using a rubric. The rubric will follow the application questions. There is no preference on the rank of the program leader and programs of all sizes will be considered.

**What should my budget look like?**

Your budget should make it clear how you plan to use the grant dollars. Keep in mind, this grant can be used for operating costs. Our goal is to help create a sustainable internship program. There is a budget template attached to the application to help with suggested line items.

**What should I expect if my proposal is successful?**

The Scripps Howard Fund values mutually trusting relationships with our grantees. In addition to funding, the Scripps Howard Fund will help promote the program. The winning organization(s) will be required to:

- Implement the program no later than the 2025-26 academic year.
- Submit a report on activities, successes, challenges and learnings after the grant period.
- Identify and provide success measures, including, but not limited to, best practices, information sharing, and student learning.

**When will recipients be selected?**

Finalists will be selected by October 1