



## SCRIPPS HOWARD AWARDS

SCRIPPS HOWARD FOUNDATION

# 2020 GENERAL RULES

### **SUBMISSION WINDOW:**

- Our online form will begin accepting submissions on Dec. 1, 2020. Entries must be submitted by 11:59 p.m. EST Feb. 5, 2021. Any submissions received after the deadline will not be moved on to judging.

### **ELIGIBILITY:**

- Entries must be for work originally broadcast, published or presented online during 2020 by a media outlet based in the United States or its territories. International media outlets are eligible if they meet this requirement.
- Submission rules are category specific; general rules apply to all categories.
- A nomination or cover letter is required for every submission.
- Depending upon the category, entries may be submitted for work by staff member(s) and/or freelancer(s) whose work was published, aired or distributed by television and radio stations, cable systems, commonly owned radio and TV groups and cable systems, newspapers, magazines, online publishers, webcasters, news services, news organizations, syndication services, production companies and program services.
- The same work may be entered in more than one category but may win in only one category. A contestant may enter multiple entries in multiple categories and win for different entries in multiple categories. However, a contestant may not win more than once for the same work.
- Collaborative efforts must be clearly stated with credit accurately attributed.
- A small-market newspaper has a circulation of 75,000 or below; a small market TV or radio station is in a 51+ market as determined by DMA ranking; a small-market online site has fewer than 200,000 visitors per month.
- A network, syndication or program service is an organization that programs for multiple markets.
- Supplemental or supporting material, including social media, should advance the submission and the files uploaded must be clearly named. This includes follow-up reports and feedback, testimonials and results. Supplemental materials should have originated during 2020.
- Any material corrections or retractions following the original distribution of the work must be submitted and labeled as such.

### **TO ENTER A SUBMISSION:**

- Submissions must be entered via our online form. We are not accepting submissions by mail.
- When submitting material via a live URL, make sure it can be viewed using a standard web browser. Entrants must take responsibility for its off-site functionality.
- If there is a paywall blocking your work, please be prepared to share access information via our application form.
- URLs should be as brief as possible. We recommend renaming your file with a shorter link using a site like bit.ly or TinyURL (tiny.cc).
- Sites and links should be accessible through June 1, 2021.
- Audio and video entries should include a script. Do not include advertisements.
- Any submission in a language other than English must include a complete translation and all video must be dubbed or subtitled in English.



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**ENTRY FEE:**

- No entry fee is required for the Distinguished Service to the First Amendment category; there is a \$75 fee per entry for all other categories.
- No fees will be refunded for any reason, including overpayment.

**STIPULATIONS:**

- If selected as a finalist, it is expected that you will participate in the virtual awards presentation on April 21, 2021.
- The recipient of the Scripps Howard Award for Excellence in National/International Investigative Reporting, the Ursula and Gilbert Farfel Prize, agrees to make a presentation about the winning submission at Ohio University's Scripps College of Communication in Athens, Ohio.
- The recipient of the Scripps Howard Award for Excellence in Local/Regional Investigative Reporting agrees to make a presentation about the winning submission at Ohio University's Scripps College of Communication in Athens, Ohio.

**NOTIFICATIONS:**

- The Scripps Howard Foundation will announce the finalists on March 9, 2021, via email and social media.
- Winners will be announced during the virtual awards event on April 21, 2021.
- Entries may be collected in educational and research archives, republished in an anthology of outstanding journalism for general distribution and used to publicize the Scripps Howard Awards.
- Entrant(s) agree(s) that all decisions are final and are at the sole discretion of the judges and administrators of the Scripps Howard Awards.